

**Stainton & Streatlam Annual Parish Meeting**  
**30<sup>th</sup> May 2019**

No residents of the parish other than the parish councillors were in attendance so there was no annual parish meeting this year

**STAINTON & STREATLAM PARISH COUNCIL**

**Annual Meeting                      30<sup>th</sup> May 2019**

<b><u>Present</u></b>	J Rowlandson (JR)	J Teasdale (JT)	J Brown (JB)
	N B Hutchinson (NBH)	S Chapman (SC) (Clerk)	

1. The chairman thanked the members of the council for their service during the previous year.
2. Declaration of Interests. (Disclosable Pecuniary Interests) – None declared.
3. Apologies. None received as all members present.
4. Election of Chair. J Rowlandson - proposed by J Brown and seconded by J Teasdale. The Chairman then signed the Declaration of Office Form.
5. Election of Vice Chair. N B Hutchinson was appointed.
6. Maintenance Contracts.
  - 6.1 C A Stamp will be carrying out grass cutting, playground maintenance and general associated tasks in the 2019 season.
7. Banking arrangements.
  - 7.1 The council agreed to maintain the Barclays Current account.
  - 7.2 JT and NBH and JB are able to sign cheques and the Clerk will receive all correspondence regarding the account.
8. Asset Register. Asset Register dated 31 March 2019 reviewed and approved.
9. Risk Register. Risk Register dated 01 April 2019 reviewed and approved.
10. Insurance Cover.

The Council agreed that payment of the Insurance Premium should be made after confirming that the level of proposed insurance cover meets the council's needs.
11. Annual Governance and Accountability Return - Year ending 31 March 2019.
  - 11.1 The clerk confirmed that the accounts were complete and had been audited by Ms Cluer and the Internal Audit Report was signed off by her on 28 May 2019.
  - 11.2 The remainder of the AGAR was completed and signed off on 30 May 2019
12. Appointment of Internal Auditor.

Ms Cluer will be asked to carry out the internal audit of the accounts for 2019/20.

13 Budget Details for Financial Year 2019/2020.

Items to be taken into consideration for the current and following financial year's budget include:-

13.1 Grass cutting and grounds maintenance

13.2 Playground refurbishment/upgrade

13.3 Clerk's salary

14 Standing Orders. The revised Standing orders were **approved**.

## Meeting closed at 8.00 pm

---

# STANTON & STREATLAM PARISH COUNCIL

General Purposes Meeting held on 30<sup>th</sup> May 2019

<b>Present</b>	J Rowlandson (JR)	J Teasdale (JT)	J Brown (JB)
	N B Hutchinson (NBH)	S Chapman (SC) (Clerk)	

1. **Public Participation**; – None present

2. **Minutes of the last meeting**:- (21<sup>st</sup> March 2019)

Proposed by J Brown and seconded by J Teasdale.

3. **Financial Report:- Payments approval**

Weed killer and moss treatment (Memorial Park)	£20.00
Stainton village hall – hire of room	£20.00
Citizen's Advice Bureau, Barnard Castle – donation	£20.00
HMRC – tax on clerk's wage (April)	£28.60
HMRC – tax on clerk's wage (May)	£28.80
Stainton village hall – donation	£50.00
Payroll software – one year	£58.80
CDALC membership renewal	£63.88
Clerk's wage (April)	£115.10
Clerk's wage (May)	£114.90
BHIB Insurance Renewal	£288.50
Grass Cutting (4 cuts plus VAT)	£624.00

4. **Playground**

The playground refurbishment is on hold until we have received notification from Teesdale Action Partnership that the application made for partial funding of this project has been approved.

## 5. Parish Council Website

The new website is currently up and running and has been well received.

## 6. Any Other Business

Three issues were raised requiring action and a response from DCC. These are;

6.1 Travellers – Although there is a designated period of time when the authorised stopovers are opened for travellers on the way to Appleby Horse Fair, a significant number of this community arrived up to three weeks ahead of the allowed time. This together with the issues that arose from the early arrival to be the subject of a letter to DCC.

6.2 Footpaths and street-lighting – The street lights from the A688 up to Stainton were removed a few months ago and the council feels this is a safety issue that needs to be addressed, In addition the footpath from the village to Barnard castle is seriously overgrown – in some places only wide enough for one person. As this is a route to and from Teesdale School, the council feels it requires attention before it gets any worse.

6.3 Barford Storage Depot – A static caravan has been sited in the depot and while it is a storage area and there are other caravans in there, there is only one that appears to actually be occupied. The council are unaware of any planning application for this so DCC's planning dept will be contacted for comment.

FUTURE MEETING DATES	
<b><i>Parish Council Meeting</i></b> <b><i>18<sup>th</sup> July 2019</i></b> <i>Stainton Grove Community Centre</i> <b><i>7.00pm</i></b>	<b><i>Parish Council Meeting</i></b> <b><i>19<sup>th</sup> September 2019</i></b> <i>Stainton Village Hall</i> <b><i>7.00pm</i></b>
<b><i>Parish Council Meeting</i></b> <b><i>21<sup>st</sup> November 2019</i></b> <i>Stainton Grove Community Centre</i> <b><i>7.00pm</i></b>	<b><i>Parish Council Meeting</i></b> <b><i>16<sup>th</sup> January 2020</i></b> <i>Stainton Village Hall</i> <b><i>7.00pm</i></b>
<b><i>Parish Council Meeting</i></b> <b><i>19<sup>th</sup> March 2020</i></b> <i>Stainton Grove Community Centre</i> <b><i>7.00pm</i></b>	<b><i>28<sup>th</sup> May 2020</i></b> <b><i>ANNUAL PARISH MEETING – 7.00PM</i></b> <i>Stainton Village Hall</i> <b><i>Parish Council Meeting 7.30pm</i></b>

Meeting closed at 9.10 pm.

Date and time of next meeting:-**18<sup>th</sup> July 2019**

***Stainton Grove Community Centre 7.00pm***